

Industry Questions and GSA's answers
Task # 4QTK4708CM08

Question #1 - Is this new work or is there an incumbent contractor?

Answer #1 - There is an incumbent.

Question #2 - If there is an incumbent does this RFP constitutes a normal re-compete for this task based on period of performance?

Answer #2 - This is a normal re-compete.

Question #3 - On page 6 of the RFP; paragraph 12.1 Experience & Qualifications (50%):
- does this infer that the bidding contractor must have had experience supporting a GSA regional office or just show financial support in a business environment?

Answer #3 - No.

Question #4 - How does this differ from providing past performance experience outlined in paragraph 12.3? Please elaborate on requirements to meet this evaluation criterion.

Answer #4 - Experience and Qualifications quantifies your capabilities, while past performance illustrates previous work similar in scope, and how well theses services were performed.

Question #5 - On page 4 of the RFP, paragraph 5.3.1 Clearances - The requirement for submitting the HPSPD-12 requirements cannot be met until a contractor has been awarded the contract with the team staffed. Based on past experience of obtaining clearances for individuals scheduled to work in GSA taking an extended time to complete, will the HPSPD-12 process be expedited to meet the 1 Nov contract start date?

Answer #5 – The HPSPD-12 process cannot be expedited.

Question #6 - The evaluation criteria states that the offer will provide resumes. As most companies do not have 12 staff immediately available, will example resumes be acceptable with final review and approval of actual resumes being completed after award and before individuals start work.

Answer #6 - No.

Question #7 - If actual resumes of staff are required can the due date be move back two weeks to allow time for interviewing and hiring additional staff.

Answer #7 – Additional time has been provided. The RFQ has been extended until COB 10/31/2008.

Question #8 - If this is not new work, what was the value of the previously awarded contract and did the scope remain the same. If it changed how did it change?

Answer #8 - **The dollar value can only be provided via the Freedom of Information Act request process.**

Question #9 - Does the support of this task require the use of any specific software developed for FAS Network Services Division or is the software used all Microsoft based software?

Answer #9 - **Please see section 2.2 of PBSOW.**

Question #10 - Who is the incumbent firm on this contract and is the incumbent eligible to compete.

Answer #10 - **Spencer Reed Group and yes.**

Question #11 - What is the current contract value and total hours?

Answer #11 - **Can only be provided via the Freedom of Information Act request process.**

Question #12 - The PBSOW referred to on-site manager (pg. 2) but no labor category identified for such position in the workload estimates (pg. 3). Or, the Senior Accounting Analyst considered the on-site manager.

Answer #12 - **These are estimates. Offers shall meet the requirements of the PBSOW.**

Question #13 - Is there an incumbent provider of the services requested in the PBSOW?

Answer #13 - **Yes.**

Question #14 - If yes to #13, is the incumbent eligible to bid in this PBSOW?

Answer #14 - **Yes.**

Question #15 - If yes to #14, has the incumbent performance been satisfactory during the previous period?

Answer #15 - **Can only be provided via the Freedom of Information Act request process.**

Question #16 - Can you provide a copy of a sample invoice?

Answer #16 - **Invoices vary depending on Offeror. There is not a standard format.**

Question #17 - Is the on-site manager the same thing as the Senior Analyst?

Answer #17 - The Offeror shall meet the requirements of the PBSOW.

Question #18 - Are there any planned changes to the operational requirements that present new or unique challenges from an execution standpoint?

Answer #18 – No, offer shall meet the requirements of the PBSOW.

Question #19 - Will a room be provided for training purposes when needed and if available?

Answer #19 - Yes. When needed and if available.

Question #20 - Section 4.1.4 provides a staffing estimate to perform the services identified in the Scope of Work in accordance with Performance-Based Matrix: Please provide actual monthly indicators/volumes that have been achieved for the past two (2) years.

Answer #20 - Offerors shall meet the requirements of the PBSOW.

Question #21 - Is the staffing estimate equivalent to the current actual staffing levels?

Answer #21 - It is an estimate. This will be a Fixed Price task order.

Question #22 - If not, please provides monthly staffing levels for the past two (2) years.

Answer #22 - This is a Performance based requirement. Offers shall meet the requirements of the PBSOW.

Question #23 - In order to gain a better understanding of the workflow for this Solicitation, will the Government provide an on-site tour and briefing of the Financial Services Support currently being performed at the Peachtree Summit Building in Atlanta, GA?

Answer #23 – No, that is the purpose of the provided estimates in the PBSOW.

Question #24 - Will the Government provide documentation of the processes, procedures, and/or workflow diagrams for the services being performed?

Answer #24 – No, this is to be defined by the offeror(s).

Question #25 - Section 4.1.2 requires, at a minimum, that an On-site Manager be offered. Is this individual included as part of the staffing estimate provided in Section 4.1.4?

Answer #25 - This is a Performance based requirement. This shall be defined in the Offeror(s) solution.

Question #26 - Can the Government provide the terms/period of performance of the incumbent contract (i.e., Base Year, plus 2 one-year options)?

Answer #26 - **No. Can only be provided via the Freedom of Information Act request process.**

Question #27 - Who is the incumbent contractor and what is the dollar value of that contract?

Answer #27 - **The incumbent is Spencer Reed Group but the dollar value can only be provided via the Freedom of Information Act request process.**